



PROTECTION CLUSTER SOUTH SUDAN 2025 5W GUIDANCE NOTE

In 2025, the Protection Cluster will continue to collect and share monthly 5W data and information on activities, donors, reporting organization, implementing organization and geographical location using the link:

<https://enketo.unhcr.org/x/KFA8wuaZ>

We will continue to seek knowledge on activities' status and modality as well as type of activity and type of beneficiary population we serve.

AoR specific age-gender disaggregation will continue in 2025.

In 2025 we continue with data collection on activities and indicators enabling only those planned by HNRP and are kindly seeking partners to adjust their internal indicators to best fit into this reporting¹ (we made sure indicators are broad enough to be inclusive to most protection activities). For ease of reference, see in Annex 1.

While the 2025 5W template is mostly mirroring the concepts of previous, 2023 and 2024 versions, kindly note the following changes/best practices/lessons learned/common issues:

During the year, the form can be upgraded. New donors and partners are added and that requires adjustments. From the perspective of users, it is important you register your e-mail with the PC on [PC SSD Contact Collection tool](#) to receive latest information. As best practice, we recommend that each time you start a monthly report cycle, once you click the link, you also refresh the page to ensure your clipboard loads the latest form version.

If your organization is implementing partner of another organization, kindly check with that organization whether they will be reporting on your behalf based on internal information-sharing protocols or you will be reporting directly. In the case of the second scenario, kindly make sure your organization is listed as implementor and the organization you are implementing partner of is recorded as reporting organization.

It is no longer necessary to register payams. Multiple payam interventions can be now recorded under the relevant county. However, it is very important that, in case you are operational there, you clearly record the specific site if it is relevant, such as TC1 and TC2 in Renk, POC in Malakal, or IDPIII in Juba.

We no longer have a specific Emergency reporting line. In the current KOBO we are now offering possibility for partners to report against shocks i.e. Conflict Displacement, Floods, Sudan Crisis and Pandemic. In a nutshell, partners working to support returnees in northern regions are responding to Sudan Crisis while all others are responding to Conflict Displacement, unless otherwise clearly stated by the cluster i.e. floods response or pandemic.

¹ In case protection activities implemented do not fit proposed parameters, kindly seek advice by relevant AoR Information Management Officers for pragmatic solutions.

While we fully understand that in some activities it is difficult to account of people with disabilities reached in an action, we would like to reiterate on the importance of keeping record of PwDs reached.

Annex 1

Target Indicator Code (AoR Based)	5W Activity	Indicator for 5W data collection	Unit of measure
HLP-1	HLP awareness-raising and information-sharing	# of HLP awareness raising and information sharing activities	Activities
HLP-2	HLP legal counselling	# of women and men supported with HLP legal counselling	People
HLP-3	HLP legal aid - cash	# of women and men supported with HLP legal aid - cash	People
HLP-3	HLP legal aid - non cash	# of women and men supported with HLP legal aid - non cash	People
HLP-4	HLP Dispute resolution mechanisms strengthening and staff training	# of dispute resolution mechanisms strengthened or established	Mechanisms
HLP-5	HLP Dispute resolution mechanisms strengthening and staff training	# of men and women, local authorities and relevant institution's staff trained on HLP, dispute resolution mechanisms	People
GP-1	PRMS - Protection Monitoring	# of PRMS submissions through (KII, Observation and/or FGD tools)	Reports
GP-2	PRMS - Protection Monitoring	# of people monitored upon arrival to SSD	Monitoring instance
GP-3	GP awareness-raising and information-sharing	# of GP awareness raising and information sharing activities	Activities
GP-4	GP identification of PSN and referral	# of women, men, girls and boys with protection concerns or specific needs, identified and referred through static or mobile means	People
GP-5	GP case management (other than CP, GBV, and HLP) - non cash	# of women, men, girls and boys provided with non-cash assistance through protection case management (other than CP, GBV and HLP)	People
GP-6	GP case management (other than CP, GBV, and HLP) - cash	# of women, men, girls and boys provided with assistance through cash protection case management (other than CP, GBV and HLP)	People
GP-9	GP community-based protection including PSS, PSEA, peace-building, trainings, etc.	# of community-based protection structures established or enhanced	Structures
GP-10	GP community-based protection including PSS, PSEA, peace-building, trainings, etc.	# of community-based protection activities implemented including resilience and PSS activities, PSEA, peace-building activities and trainings through AGD approaches	Activities
MA-1	MA - EORE	# of boys, girls, men and women who received EORE	People
GBV-1	GBV awareness-raising and information-sharing	# awareness-raising sessions conducted with women, men, boys and girls on GBV risks, available response services and timely reporting	Activities
GBV-2	GBV prevention activities	# of women, men, girls and boys reached through GBV prevention initiatives (e.g. SASA, EMAP, community cares programming)	People

GBV-3	GBV case management	# women, men, boys and girls supported with GBV case management and/or individual psychosocial support (PSS)	People
GBV-3	GBV identification and referral	# of women, men, girls, and boys referred for GBV response services	People
GBV-3	GBV legal aid	# of women, men, girls, and boys supported with legal aid	People
GBV-3	GBV safe houses/shelters	# of women, men, girls, and boys receiving services in safe houses/shelters	People
GBV-3	GBV WGFSSs	# of functional WGFSSs	WGFSSs
GBV-4	GBV PSS, including recreational and social activities	# women, men, boys and girls reached with group PSS services, including recreational and social activities.	People
GBV-5	GBV dignity kits	# of women and adolescent girls who received dignity kits	People
GBV-6	GBV cash for protection assistance	# of men, women, girls, and boys supported with cash and voucher assistance	People
GBV-7	GBV livelihood assistance	# of women and girls trained and supported with Fuel Efficient Stoves	People
GBV-7	GBV livelihood assistance	# of women and girls who have benefited from vocational, livelihood and life-skills development activities.	People
GBV-8	GBV referral, pathways strengthening	# of the GBV referral pathways established and functional at county level	Referral pathways
GBV-9	GBV training for GBV service providers, community leaders, social welfare staff, etc.	# of GBV service providers reached with GBV training, refresher courses, and/or orientations	Staff
GBV-9	GBV training for GBV service providers, community leaders, social welfare staff, etc.	# of women and men (community leaders or humanitarian, GBV partners and government social welfare staff) trained on GBV	Staff
CP-1	CP comprehensive case management - non cash	# of boys and girls who have received comprehensive case management services including material support	People
CP-2	CP comprehensive case management - cash	# of boys and girls who have received case management services through a cash-based initiative.	People
CP-3	CP training for CP service providers, community leaders, caregivers, government staff on CPiE.	# of women and men (community leaders or humanitarian, CP partners and government social welfare staff) trained on Child Protection in Emergencies (CPiE)	Staff
CP-4	CP community-based mental health and psychosocial support	# boys, girls, men, and women accessing specialised, structured and non-structured, community-based mental health and psychosocial support	People
CP-4	CP community-based mental health and psychosocial support	# of Child friendly spaces (CFS) established in formal and non-formal settings	Activities
CP-5	CP awareness-raising and information-sharing	# of awareness raising sessions conducted with children and caregivers on CP issues, protection risk, counselling and positive parenting	Activities
CP-6	CP referral, pathways strengthening	# of Child Protection Service mapping and referral pathways updated at County level	Activities